

Exception: Exchange Student

Please see the list of documents that we need in order to start the clearance process with FIFA for a foreign exchange student.

1. Player's Birth Certificate
 - Must be in one of the four FIFA languages: English, French, German or Spanish
 - If not, please submit a copy of the original birth certificate, along with a certified translation in one of the four FIFA languages.
2. Player's Passport
3. Player's Visa
4. Player's Parents' Passport (Both parents)
5. Documentation of exchange program.
 - Official information about the exchange program (name, purpose, funding, duration, etc.) provided by the organizers of the exchange program.
6. Registration form and application of the player with the exchange program.
 - A copy of the registration form for the relevant exchange program signed by the player and/or his or her parents.
7. Confirmation of player's return from the program.
 - A confirmation, issued and signed by the organizers of the exchange program or the minor's parents, that the player will return to his or her home country upon completion of the program.
8. Documentation of academic education
 - A confirmation, issued and signed by the minor player's academic institute (school/college) in the host country that indicates the dates of the envisaged duration of the relevant studies and includes a detailed timetable of the player's classes. (Enrollment date, class schedule and planned de-enrollment date of the student from the school in the host country to show that the player is going to school "normally" while in the US.)
9. Confirmation of player's participation from academic institute in home country
 - A confirmation of the player's participation in the relevant exchange program, issued by the player's academic institute in his or her home country.
10. Documentation of accommodation/care. (Specific details concerning the supervision and accommodation of the minor player during the exchange program that include, in particular, the exact name and address of the player's host parents.)
 - Government issued ID for the host parent(s) (passports, driver's license)
 - Proof of residence of the host parent(s) (utility bill, rental agreement, mortgage statement, etc.)
 - Proof of employment of the host parents (employment verification letter that confirms the employment start date, the nature of the work performed, and the term of the employment (ongoing or contracted) or an offer letter that is signed and verified by the employer, pay stubs are not accepted)
 - i. Employment verification is needed for both host parents. If one of the host parents does not work, please send a signed statement from the unemployed host parent explaining why he or she is not employed.
11. Status of new club and duration of registration (*provided by USSF*)

- A sign statement provided by the football association of the minor player's host country indicating whether the club for which the player wishes to be registered is professional or purely amateur (club without professional team and without legal, financial or de facto links to a professional club), as well as the exact start and end dates of the envisaged registration of the player.
12. Status of player with former club (*provided by USSF*)
- A signed statement from the Federation where the player is coming from about whether the player has been registered with one of its member clubs and, if so, whether the player was registered as an amateur or a professional.
13. Authorization of host parents.
- A signed statement issued by the player's host parents giving their consent to the player's registration for the club of the host country's football association (letter saying they are fine with the player registering and how it would be beneficial for his/her experience to play soccer while in the US).
14. Parental authorization
- A signed statement issued by the player's own parents giving their consent to the player's registration with a team in the U.S.
15. Completed ITC Request of First Registration form
- If player has been previously registered outside of the U.S., use ITC Request Form
 - If player has never been registered to any club, use First Registration Form
16. Statement from club indicating first contact with the player.
- Information about how the first contact was made needs to be included (via tryouts, parent/host parent email to club, friend of current player at club, etc.)